



**Upper Lynn PAC General Meeting
Minutes
November 20, 2023**

1. Attendance

Executive Committee members attendance:

Executive Committee Member:	Executive Committee Member:
Emma Milley	Jaco Wessels
Jordan Willms	Carmen Zimmer

Staff Member:
Tim MacLeod
Lise Grendel

Parent Attendees:	Parent Attendees:
Lucy Wells	Candace Dalton Reid
Hannah Lee	Norina Lew
Emilia Kennedy	C. Ferino
Olivia & Tiago Carrera	Carolyn
Nicole Namirianian	Katie
Heather Beil	

1. Call to Order

The meeting was called to order at 7:02 pm.

2. Land Acknowledgement

Emma acknowledged and thanked the Coast Salish people whose traditional territory we reside on.

3. Agenda

The attendees reviewed and adopted the agenda for the meeting.

4. Approval of September 18th Meeting Minutes

The September 18th, 2023 meeting minutes were reviewed and approved by the attendees.

5. Message from School Administration

Tim provided an update from the School Administration. Tim thanked the PAC for their support of teachers and support staff as it has been incredible, thanks to parents and children.

Tim will make a call for snow removal around the school. This will be put into an upcoming newsletter.



A school planning committee met at Argyle to discuss next year's schedule. 3 parents 5 students, teachers and admin all took part in this meeting. More to come.

New reporting process to be rolled out shortly.

Grade 6's to outdoor school this year. First time at overnight trip due to Covid. Choir has taken off with large turnout of kids. Primary choir is incredible, thank you Nancy Wood.

There have been a lot of short days and weeks due to pro-d days, holidays, we should be past that now.

Lots of field trips upcoming.

Upcoming:

- Band/Choir Concert
- Entrepreneur Fair
- Field Hockey
- Grade 6 immunizations

6. **Financial Report & Proposed Budget Amendment**

Received \$10K gaming grant which equals approximately \$20 per student, movie night made a profit of \$1,527 (429 tickets sold). Awaiting parent social expenses to calculate profit but is anticipated to have reached a profit of \$1,900, 150 tickets were sold. Samosa fundraiser netted \$250.70 profit and Orange Shirts a profit of \$205 (the proceeds of which will be donated). The deposit for Carnival's ride vendor has been paid.

The Hot lunch fall session's income is not recognized until the end of the fall session. We anticipate a profit of \$7K. On track to hit the budget.

Expenses starting to come in and in line with budget. These expenses will pickup as year progresses.

Balance Sheet:

- Assets: \$39,115
- Liabilities \$2.14
- Assets – Liabilities = \$39,112

The ULE PAC voted in favour of amending the budget to add an additional \$4000 to replace current athletic jerseys with new. New jerseys with new logo: increase school spirit and pride. Will offset some of this jersey expense from the spirit wear fundraiser.

Jaco provided an update of additional budget items what are upcoming for the year.

All budget information can be found on the PAC website.



7. Executive Election: Co-Treasurer

The PAC elected new Co-Treasurer, Norina Lew.

8. DPAC

Nothing to report at this time. If you want more info, check out the DPAC website.

9. Traffic & Safety

Tabled to January 2024 Meeting. Reaffirmed Tim's ask for snow shoveling volunteers. Tim asked for parents to be mindful for dropoff and pickup.

10. Communication

Any comments or questions on how we can communicate better to the family community. Please do not hesitate to let us know. At the next PAC meeting we would love some students come and have a voice on how we use the money and how the PAC can make things better for students.

11. After School Programs

Holly and Madi are putting in a lot of work. Current programs are multi-sport, GRIT and Story Institute acting program. These are on the ULE PAC website and selling out. January programs will be given with more notice. Another multi-sport, yoga and art are upcoming.

If you need financial support to be involved, please contact Principal Tim MacLeod.

12. Fundraising

Lucy updated the group on current fundraisers. Many have concluded, Purdy's, Knotty's and poinsettias closing this week. Fundraising will start back up again in the New Year.

13. Spirit Wear

Coming soon. Hoodies, shirts, beanies all with the new ULE logo. PAC is considering including a donation button next to check out and provide to an indigenous charity or artist.

14. November/December Updates

Thank you to all volunteers and organizers of all our events. Looking at new opportunities for events for the 2024/2025 school year.

Student Council is leading the Christmas Bureau /Winter boxes coming to classrooms. Bring unwrapped gift of \$20 – \$50 value by December 1. Giftcards work well. Boxes will be taken to NS Family Services for distribution to families December 4.

15. New Business

Gravel field, when rains, it makes a large mess. Tim has met with the district to discuss. It is on the District's list.

Jaco provided the finance email and link to the PAC budget in the chat.

Next Meeting is Monday, January 29, 2024 at 7:00 pm at the school.



16. End of Meeting

The Meeting adjourned at 7:51 pm.