

Upper Lynn PAC PAC Meeting

January 24, 2022 | 7:00 – 8:00 pm

MINUTES

ULE PAC Executive Members in attendance: Sandee Sangha, Jaco Wessels, Emma Milley, and Susanna Smith

ULE PAC Executive regrets: Tanja Scott, Natalia Dzmitryieva

General Members in attendance: Ashley Yeung, Megan Renzitti, Christine McLaren, Heather Beil, Rita Vilensky, Holly Castle, Yasi Manki, Christina Ferino, Christie Owen, Katie Prout, Laura Berry, Prabh Sanghera and Veronica Franco

Upper Lynn School Administration in Attendance: Randy Holman and Lise Grendel

Sandee Sangha welcomed ULE PAC Members and the meeting was called to order at 7.01pm. It was announced that Jacquie Kydd has tendered her resignation as DPAC Representative for Upper Lynn PAC Executive.

1. Review and Adopt Agenda

Sandee Sangha

Jaco Wessels moved the approval of the agenda. Christie Owen seconded this motion.

2. Review and Approval for November 30th PAC Minutes

Sandee Sangha

As a follow up to some questions on the ULE PAC Facebook page regarding the November 30 PAC Minutes, it was shared that according to section 14 of the BCCPAC Guidelines:

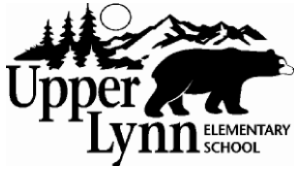
Meetings are a place for group discussion and collective decision-making. Minutes should focus primarily on the collective decisions that are made and less on the actions or words of individuals. The rationale for a decision may sometimes be important, or the group may feel that the flavour of a debate should be reflected in the minutes. In that case, it is appropriate to capture the essence of the discussion by recording the main points. It is not necessary to identify speakers—even if a member insists on having their position recorded. No member has the right to have their comments on record’.

Ashley Yeung moved the motion for approval of the November 30th PAC minutes. Jaco Wessels seconded the motion.

3. Message from School Administration

Randy Holman

- a) Upper Lynn has welcomed 2 new EA's, Iva Ela and Paz Miguel.
- b) Volleyball has started for Grade 6 and 7 students. Inter-murals without spectators will take place this term following the success of the Grade 6 and 7 basketball in the Fall. The students will benefit to learn new skills and a new sport prior to moving to High School.
- c) Black History Month – Upper Lynn will be celebrating Black History Month in February. The leadership from teachers and parents was acknowledged.
- d) Pink Shirt Day – February 23 is also coming up. Those that wish to wear a pink shirt in recognition of Pink Shirt Day are encouraged to do so, however students do not have to wear pink should they chose not to.
- e) Salmon Eggs have arrived for Grade 4 students with support from Ms Morel. Ms Rubin and Mr Fox's Kindergarten class also have salmon eggs



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- f) Student Learning Surveys for Grade 4 and 7 will be completed over the coming month.
- g) The next Pro-D Day is Feb 4th. There will be no school.
- h) Family Day is February 21st. There will be no school.
- i) COVID – The North Vancouver School District symptom flow chart was reviewed. This was shared with parents in the last email from the NVSD Super Intendant on Friday, January 21, 2022 (See Appendix). For the safety of all students and the parent community, the ask of parents is to refer to this flow chart and complete the Daily Health Check prior to sending their children to school.

4. Finance Update

Jaco Wessels

From an income perspective, the school has received a special donation from Lynn Valley Lions Club. After school programs are expected not to materialize this year. Spring Carnival is also uncertain at this point, which means that the planned income may not materialize. The silent auction will however continue online. The school has pre-paid some of the expenses for the rides. It is still to be determined if these expenses will be honoured should the carnival be cancelled again.

For expenses, some items such as Field Trip Transportation are expected not to fully materialize in the 2021/2022 school year. The PAC has however recently spent just under \$300 for masks to provide the school with some additional emergency supplies. There were no questions on income and expenses.

Total assets \$69,387, total liabilities \$4505 for an overall balance of \$64,882. (See Appendix). There were no questions on the Balance Sheet.

5. Hot Lunch Update

Rita Vilensky

Hot Lunch is challenged with supply chain issues but continues to operate. The volunteers are managing a high number of requests for absent students. The deadline to request lunch pick up is 8am the day of hot lunch. Requests must be sent to ulpachotlunch@gmail.com. Pick up requests can not be accommodated via FB.

6. Masks

Sandee Sangha

Upper Lynn has purchased a limited supply of masks for the school to use as an emergency supply. Parents are reminded to send an extra mask or two to school, to ask their children to wear masks correctly and to place used/ dirty masks in the garbage.

7. Pink Shirt Day – Wednesday, February 23rd

Sandee Sangha

This day supports Anti-Bullying. The PAC will be selling t-shirts and hoodies for one week only. These can be purchased online and communication will be sent home via email. It was again re-iterated that students do not have to wear pink, should they not wish to. Colorful shirts were proposed as a great alternative.

8. Black Shirt Day

Emma Milley

The Black History Month committee consisting of 6 teachers is very active at the school. The goal is to have fun and celebrate Black History month with in-class learning. The theme will be celebrating Black excellence in sports. The poster contest will also return for students.



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9. Fundraisers

Sandee Sangha

- **Samosa (Feb 11 to 27). Pick Up March 4**
- **Family Photos (May 7 and 8).** This is Mother's Day weekend. The photographer will be different from last year and the location is still to be determined.
- **Card Project (April 25 to 29)** Parents have been asked to provide consent to receive a sample of their student's artwork. If anyone has not received any information from the PAC, please contact Sandee Sangha.
- Upper Lynn is also open to other fundraising initiatives with support from the parent community.

10. Roles to Fill

Sandee Sangha

Upper Lynn is looking to fill the following roles for the next school year. This includes DPAC Representative, Communications, Traffic, Secretary (x2), Chair and Co-Chair. For further details, parents are encouraged to look for details on the School Weebly site.

11. New Business

There was no new business.

The meeting was adjourned at 7.44pm.



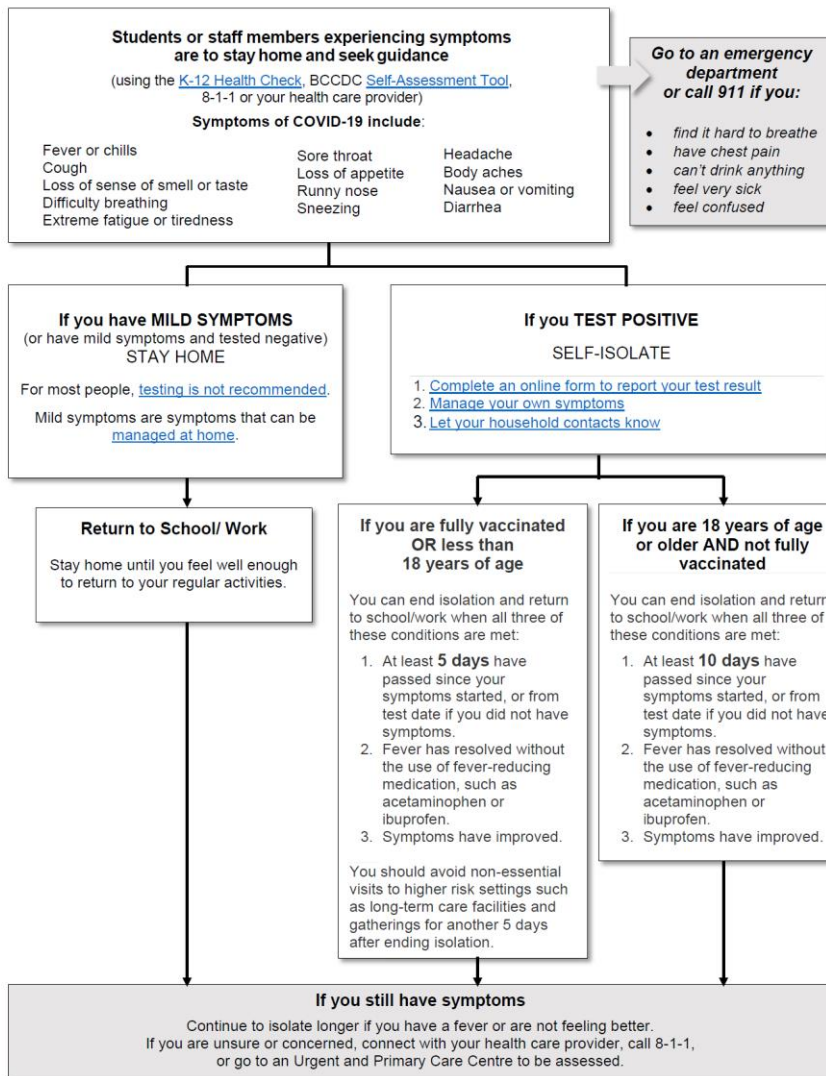
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APPENDIX

COVID-19 Symptoms, Testing & Return to School



Close Contacts

Household contacts should continue to self-monitor for symptoms and stay home if they get sick. All school students and staff members should regularly self-monitor for symptoms as usual as per the Daily Health Check. Those who develop symptoms should stay home. The best way to protect yourself and your family from COVID-19 is to get vaccinated. Vaccines are available for anyone ages 5 and up. Register now at: Getvaccinated.gov.bc.ca

Information for Travelers

If you are a traveler returning from outside Canada and test positive for COVID-19, you need to follow the quarantine requirements set by the Federal government. Visit the Government of Canada website for more information: travel.gc.ca/travel-covid

Updated Jan 20, 2022, 6:00 pm



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Income: Budget 2021/22 vs Actual YTD

INCOME	Budget	YTD	Comments
Bank Interest Income	\$450		
Family Photo	\$800		
Card Project	\$1,500		
Grants	\$9,500	\$9,300	
Hot Lunch Program	\$12,000	\$2,820	
Drive In (BREAKEVEN)	\$0	-\$693	Loss: PAC executive decided not to raise entrance fee despite cost increases
After school Programs	\$2,000	\$40	
DPAC speakers grant	\$0		
Carnival	\$10,000	-\$5,362	Prepaid expenses: down payment for rides made in 2020.
Pink shirt day (to Pinkshirt.ca)	\$0		\$1318.93 raised for Orange Shirt Society. Pink shirt day 23 Feb
Fundraiser	\$5,000	\$370	Mabel's labels & Well Fed. Poinsettia (\$1,000) Purdy's (\$700) not yet included.
Technology Contribution	\$5,000		
Donations		\$1,000	Received from Lynn Valley Lions
PST Refund	\$300	\$416	
TOTAL	\$46,550	\$7,891	

Expenses: Budget 2021/22 vs Actual YTD

EXPENSES	Budget	YTD	Comments	
ADMIN	BCCPAC Fee	\$0	\$0	Membership fee refunded by NVPAC
	Bank Account Service Charges	\$600	\$46	
	Foodsafe	\$180	\$115	
	Munch a lunch fee	\$340		
	Office/stationary supplies/QBO	\$700	\$660	
	Gifts / Recognitions	\$600	\$37	
	Total Admin Expenses	\$2,420	\$858	
CLASSROOM / FIELD TRIP	Bursaries	\$1,000		Administrated by School Admin, Please note this is available
	Art Supplies		\$109	
	Band/Music	\$1,000		
	Counsellor Programs	\$1,000		
	Divisional Expenses	\$6,600	\$1,090	22 divisions x \$300 in budget
	Enhancement Programs / Cultural Groups	\$6,600		
	Field trip Transportation	\$6,600		
	LAC/ELL//French	\$900		
	Science enhancement			
	PE Enrichment Activities	\$6,000		
	PE Equipment	\$1,000		
	Library Supplies	\$3,000	\$706	
	Classroom Library Books (Indigo Fundraiser)			
	Technology	\$5,000	\$1020	
Primary requests	\$4,500	\$4,801		
intermediate requests	\$5,000	\$1,608		
Student Council	\$200			
Total CLASSROOM /FIELD TRIPS	\$47,800	\$9,334		



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Balance Sheet as at 10 Jan 2022

Assets		\$	
Blueshore - Chequing Account	76,798		Primary Bank account
Chequing Account – Equity shares	15		
Blueshore - Gaming Account	16,166		Gaming Grant – must be kept in separate account
Gaming Account – Equity shares	11		
NVSD#44 - Donation Acct.	9,135		Trust account with NVSD
Munch Clearing Account	(32,737)		Hot Lunch orders for upcoming dates (Cr balance on AR)
Total Assets	69,387		
Liabilities		\$	
Accounts Payable			532 Funds previously raised for Pink Shirt
Grade 7 Account	3,217		
Hot Lunch Payable			7573 'missing' families not refunded 2020 COVID cancellations
Total Liabilities	4,505		
Assets minus Liabilities	64,882		

Expenses: Budget 2021/22 vs Actual YTD cont.

EXPENSES	Budget	YTD	Comments
PAC PROJECTS/ EXPENSES	Earthquake Supplies	\$500	\$400 Protein Bars
	PAC Event Expenses	\$200	\$150 Parade of Trees
	Grade 7 Clothing Drive Matching	\$1,000	\$1,000
	Argyle fund	\$0	
	Safety patrol	\$650	
	Speakers Program	\$6,000	
	Fun Day	\$900	
	Staff Luncheon	\$500	
Total PAC PROJECTS/EXPENSES	\$9,750	\$1,550	
Special Projects	Accessible Playground	\$13,000	Spending approved Sept PAC meeting
	Restorative Justice / Circles Program	\$2,400	\$2,400 Spending approved Nov PAC meeting
Total Special Projects	\$15,400		