



**Upper Lynn PAC General Meeting
Minutes
September 18, 2023**

1. Attendance

Executive Committee members attendance:

Executive Committee Member:	Executive Committee Member:
Emma Milley	Allie Rzen
Jordan Willms	Carmen Zimmer
Jaco Wessels	

Staff Member:
Tim MacLeod
Lise Grendel

Parent Attendees:	Parent Attendees:
Heather Beil	Christopher Paeteau
Lucy Wells	Holly Isley
Karen Robertson	Carolyn Cox
Jen Wallis	Tamara Gallon
Susan Farrell	Christie Owen
Megan Renzitti	Kaitlin Lilley
Susanna Smith	Wil Seto
Kate Brennan	Polina Stepanishchenko
Grace Tham	Emilia Kennedy
Lindsay Morris	Marnie Young
Kristin Westdal	

1. Call to Order

The meeting was called to order at 7:00 pm.

2. Land Acknowledgement

Emma acknowledged and thanked the Coast Salish people whose traditional territory we reside on.

3. Agenda

The attendees reviewed and adopted the agenda for the meeting.



4. Approval of June 12th Meeting Minutes

The June 12th, 2023 meeting minutes were reviewed and approved by the attendees.

5. Welcome New People

Welcome new parents to ULE. The PAC Executive and Principal Tim MacLeod was introduced to the parent community.

6. Message from School Administration

Tim introduced himself and provided parents with an update on his background in education. The current school year has started smoothly. Kids are warm and welcoming, inclusive, made him feel at home. NVSD has a huge amount of new registrants.

Tim thanked the PAC for their support. The support for teachers and support staff is incredible, thanks to parents and children. Tim appreciates the open and honest communication.

A newsletter will go out every Sunday night around 6. It may be long, but all the weekly information and reminders will be there. Website will also be regularly updated.

Programs such as cross country, basketball and choir all up and running.

Upcoming dates:

- Photo day September 19,
- Terry Fox run September 22.
- Movie Night on September 22.
- Orange shirt day coming up as well.

Lise discussed the new reporting order from Ministry. 5 reporting periods will remain as normal. Part of what is changing is there are no letter grades for K-9, but teachers will assess on the performing standards. Other change is parent teacher interviews will occur in the middle of term, not at reporting periods. More info coming. NVSD will be organizing information sessions for parents, stay tuned.

Parents are asked to please sign in/check in to office when coming into the school. Staff/Administration need to know who is in our building at all times. Last Thursday a teacher met a person in the school with no Visitor ID Badge and subsequently 2 backpacks went missing. All doors to the school are locked except the front door. Frosting will come off the front windows, and more protocols to come. The safety of students is the number one priority.

Please get your criminal records checks if you are planning to volunteer at the school as this is now mandated by NVSD.

7. Financial Report

Jaco provided a brief update on the PAC financials. All reports have been posted on Facebook and PAC website.



Y/E shortfall this year of \$5485.

Accumulated funds, \$51547.

Balance sheet: Assets of \$52,664 minus liabilities is \$1,118 (mostly Munch a Lunch credits back to parents). Equals about \$117 per child.

The Budget for the 2023/2024 school year was approved at the June AGM and so far no funds have been spent.

Income is made up of a government grant from the gaming commission, fundraising (hot lunch, silent auction, carnival) and social events that often make a small profit.

Expenses are made up of divisional expenses (classroom expenses), field trips, funds spent on PE equipment, etc.

Funds are available to families from the ministry and PAC, these are for families not to be excluded from events. The funds can be accessed thru Tim MacLeod anonymously.

8. Hot Lunch

Hot Lunch ordering opens September 21, ends October 4, 2023. Hot Lunch will occur on Mondays and Fridays starting October 13. The same vendors as last year will be used and parents may notice small price increases. New this year is a donation button to sponsor a child's lunch (help families who need financial assistance). Hot Lunch requires a lot of volunteers, which is a 1.5 hours period over the lunch hour. Get your criminal record check.

9. DPAC

Allie has posted the most recent newsletter on Facebook page. NVPAC open to every parent in district, all can attend meetings which are done mostly on line. Next meeting is PAC 101 on Nov 27. There are also different committees that parents can join.

10. Fundraising & After School Programs

Lucy Wells provided quick update on the variety of fundraising at the school.

Throughout the year different fundraising events, Purdy's, poinsettias, Two Rivers Meats, etc. This year the group will ensure that the fundraisers will be spread out during the year as opposed to mostly near the end of year as was the case in the 2022/2023 school year. Please contact Lucy if you would like to help.

Holly Isley and Madi Bell are spearheading the after-school programs committee. They are just starting out and are hoping for programs to start in the winter. If you have any ideas, please provide to Holly.



11. Walk-In Movie

Allie updated the group that ULE can no longer do a drive in, as the district has declared cars are no longer allowed on the field. Parents can sign up for tickets, pizza on munch a lunch. Volunteers are still needed. Tickets will also be available for purchase on-site.

12. Communication

- Allie discussed the survey results from the June survey. Results will be posted to the PAC website.
- The PAC is trying to streamline communication to parents.
- There are 7 different parent translators available to help translate newsletters and important notices.
- Anything on Facebook needs to be approved (a lot of time is used up if conflict-filled messages are posted).

13. Ways to Get Involved

- We have 54 parents involved in PAC. Please get involved if you can.
- Parent Class Representatives are still needed for Divisions 1, 2, 10.
- The position of Co-Treasure still needs to be filled as Jaco will be stepping down at end of year. This new person will have the remaining part of the year to learn role from Jaco. Please contact Jaco if you are interested (ulpacfinance@gmail.com).

14. Other Updates

- Orange shirts fundraiser raised \$200 (47 shirts).
- October 16, Tyler Milley will be doing a parent talk on Understanding Anxiety
- November 3 will be the Parent Social
- Where's Waldo. October 31. All show up as Waldo, but don't tell kids.

15. New Business

- Babysitting course is tentatively booked for February 16, 2024.

Next Meeting is Monday, November 20th at 7:00 pm on Zoom.

16. End of Meeting

The Annual General Meeting adjourned at 8:10 pm.