

Upper Lynn PAC Meeting

September 27, 2021 | 7:00 – 8.30pm

MINUTES

The Upper Lynn PAC Meeting took place via ZOOM.

ULE PAC Executive in Attendance: Sandee Sangha, Natallia Dzmitryieva, Susanna Smith, Jaco Wessels, Emma Milley, Jacquie Kydd

School Administration in Attendance: Randy Holman and Lise Grendel.

ULE Teachers in Attendance: Kelly Blaker and Amanda Turcato.

PAC Members in Attendance: Chis Bowra, Christie Owen, Prabh Sanghera, Robyn Seipp, Jen Banni-sadr, Yasi Manki, Ashley Yeung, Lucy Wells, Susan Farrell, Rita Vilensky, Taj Singh, Katie Prout, Lindsay Kiloh Jackson, Matt Burnett, Susan Grabovac, Nicole Namirianian, Victoria Kelly, Veronica Bartlett, Christina Ferino, Laura Couling, Lindsay Utian, Craig Utian, Erin Johnston, Rachel Luu, Lindsay Wilms, Heather Beil, Amanda Proctor, Elain Sun, Monalisa Pineda, Kait Lilley, Tanja Haller, C Dalton, Megan Renzitti. Jess Sprowson, Victoria Kelly, Amanda Proctor, Dave Cadman, Sara Stafford, Caitlin Butler, Veronica Franco, LucyAna Van Egmond, Nafeesa Vali-Hasham, Morgen Tournier,

1. Call to Order on Zoom

The AGM was called to order at 7:01 pm by Sandee Sangha.

2. Review and Adopt Agenda

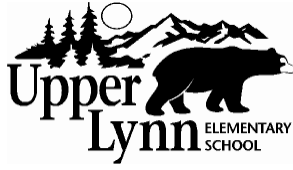
The motion was passed by Jaco Wessels and seconded by Ashley Yeung.

3. [Approve June 14th AGM Meeting Minutes](#)

The motion was passed by Natallia Dzmitryieva and seconded by Robyn Seipp.

4. Update from School Administration (Randy Holman and Lise Grendel)

- a. Staffing: Upper Lynn Elementary has welcomed a number of new staff members this year.
 - a. Heidi Benoit will be replacing Stephanie Hirose who is going on Maternity leave
 - b. Raina Lee is filling in for Christina Shives Maternity leave for Grade 2
 - c. Ana Villarreal has joined the school to teach Grade 4
 - d. Nazi Rodriguez Schnakenberg has joined taking on a combination of ELL/Grade 3/4/LST responsibilities. She is also our FOS Teacher Leader
 - e. Heather Patchell has joined for one day a week in Kindergarten with Ms. Daley
 - f. Leslie Brown is now teaching with Ms. Bryant (50% Grade 1)
 - g. Raphael Choi is full time again teaching Grade 6
 - h. Paula Stanley is now full-time teaching grade 5
 - i. EA staffing has not yet been finalized
- b) October 28th is Individual Photo retake.
- c) Sports: There will be no x-country. Grade 7 Basketball will be starting soon. Volleyball and Track and Field are TBD.
- d) Basketball is available for Grade 7 students. There will be no spectators currently due to gym capacity. This decision has been made across the FOS. Grade 7 parents will



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- be receiving information on transportation to the games. Any child car pooling to a game is recommended to wear a mask for safety.
- e) Orange Shirt Day – the school will be celebrating indigenous connections and learning about Orange Shirt Day September 27 to 29. The Focus is on Hope for a Better Future and Every Child Matters. Sydney Doucett has been supporting conversations in classrooms.
 - f) Terry Fox Run will take place on Wednesday, September 29.
 - g) Curriculum Implementation Day is on Friday, October 1 with a focus on Indigenous Issues and learning together.
 - h) District Wide Pro-D Day is October 22.
 - i) Parents in Schools – Many schools have kept their doors locked, including Upper Lynn. This is to keep the students safe. If a parent needs to be in the building this will be accommodated but it is asked that they make an appointment. The guidelines are that visitors digitally sign in at the door, wear masks, sanitize their hands and to keep their social distance.

Upper Lynn follows PHO, Ministry of Education Guidelines, District Guidelines. At this time proof of vaccination is not asked of parents for volunteering in schools. The school will open up volunteering to all parents. If there is a trip that takes place where volunteers are required, then the teacher will inform the class parents. All volunteers will be asked to wear masks for field trips. This is also the case for the Terry Fox Run.

COVID-19 – It was acknowledged that in some cases a school may need to remove students to remote learning when a closure is directed by local health officer or based on operational considerations. Situations like this will be communicated to parents. Randy advised that if there is an exposure in the classroom a notice will be sent home from Vancouver Coastal Health to the parents of that class.

5. Financial Update (Jaco Wessels & Natallia Dzmitryieva)

The financial year started on September 1. For fiscal 2019/2020, total Income was \$44,431 and total Expenses were \$28,976 for a surplus of \$15,455. The 2021/2022 budget remains unchanged from the AGM (See Appendix for full details).

Total accumulated funds are \$71,668 as of August 31, 2021. The PAC has requested proposals for projects from parents and teachers. The PAC will also be involved with discussions with the school Tech Committee to determine future technical requirements for students.

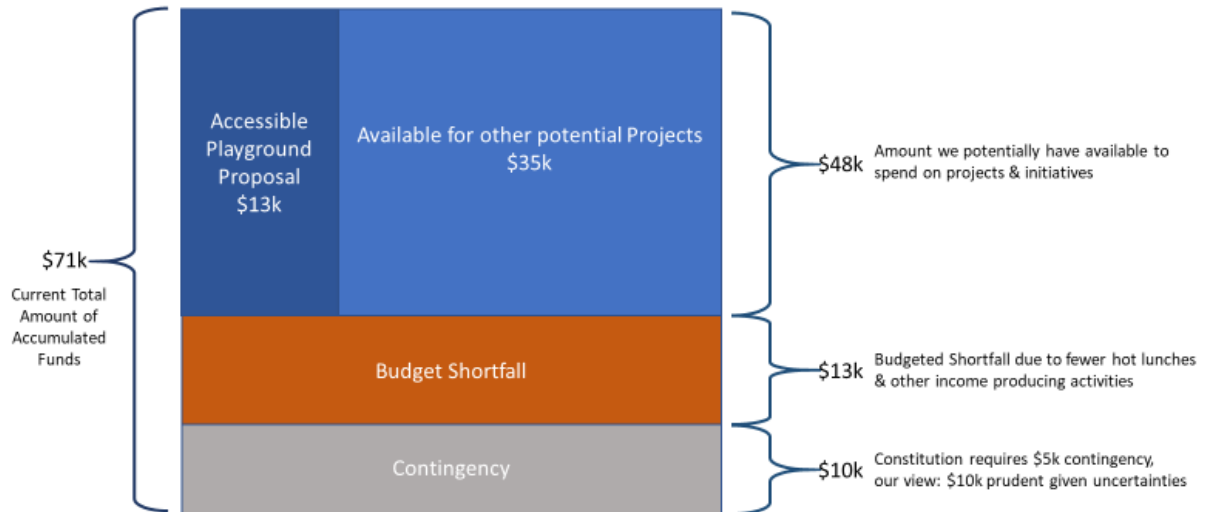


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Accumulated Funds



Parents were reminded of the bursaries line item in the budget which is available to families who require support. Requests are to be submitted to Randy Hollman and will be processed by the school anonymously.

6. Accessibility North Playground (Sandee Sangha & Rita Vilensky)

Improvements have been made over the last few years to our playground facilities, however wood chips, curbs and a school on the side of a mountain do not make mobility easy and it has been brought to the attention of the PAC that the North Playground is currently inaccessible to someone in a wheeled device.

Rita Vilensky, in consultation with school LST, EA presented a proposal for enhancements to the North Playground to balance out the current extreme activities with ground level access equipment. 7 options from Habitat systems were obtained as part of the research and the favoured two options of parallel bars and turning bars were presented for a cost of \$6,640.20 and \$5,705.70 respectively (including supply, delivery, installation, re and re surfacing and fencing). While it is recognized that these improvements alone will not address all accessibility issues at the school, it is felt that these are a starting point to build a more inclusive playground for all students. In the future, other options such as gathering spots on the blacktop to be also considered with accessibility for a wheeled device. It was also confirmed that the District will be installing a roll-in ramp into the North Playground in the next 2 weeks.



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Sandee Sangha called on a motion for the North Playground enhancement consisting of parallel bars and turning bars for \$13,000. The motion was passed by Jess Sprowson and seconded by Jacque Kydd and Kait Lilley. There was no opposition.

7. Hot Lunch Update (Rita Vilensky)

Hot lunch will re-start on October 21 and will take place once a week. Orders will open on MunchaLunch on October 1 and will close on Oct 12th at 8pm. All PHO orders will be followed during Hot Lunch. This includes the completion of health checks at the door, masks to be worn at all time, hands to be sanitized and social distancing maintained at all times. No cutlery will be offered this year due to safety protocols. The PAC is currently looking for a compostable cutlery option which will be offered during hot lunch ordering for purchase. Refunds for hot lunch will be available for orders cancelled more than 8 days in advance.

Hot Lunch still requires volunteers, including lunch leaders for 3 food vendors. This responsibility would be from 11.45am to 1pm every 6 or 7 weeks. Hot dogs will also not be available until further notice.

8. After School Programs (Sandee Sangha)

ULE will not be offering after school programs until further notice due to COVID-19.

9. Drive In Movie (LucyAna Van Egmund)

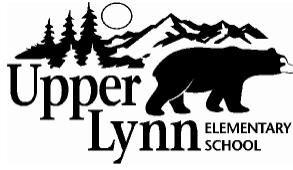
This year's movie will be Space Jam 2 and is scheduled for Friday, October 8. The event is a give-back event to the school community in the back field and funds raised from snack packs will support the cost of the event. COVID protocols will again be strictly followed. Attendees will be asked to not walk around and the number of walk-ins will be reduced compared to previous years due to restrictions. The concession will not be available on site this year, however family and individual snack packs will be available via MunchaLunch for pre-order only. These packs will include a juice box, pop or bottled water, bag of popcorn, and full sized chocolate bar/candy and orders will be fulfilled as guests arrive at the field. The PAC is looking for 5 volunteers for this event. The movie will start at 7pm with shorts at 6.30pm.

There will also be Max Fruit Sales as a fundraiser for the Grade 7's. All orders must be pre-ordered via MunchaLunch. Again, there will be no on-site sales. Funds from the Max Fruit fundraiser will go to the Grade 7 fundraising account.

LucyAna shared that she will be stepping down from this position after next year. If anyone is interested in volunteering this year to shadow LucyAna, please reach out to LucyAna or Sandee Sangha for more information.

10. Traffic (Sandee Sangha)

Parents are reminded to take their time in the morning in the school zone for the safety of all students. The PAC continues to look for a volunteer Traffic Lead. All inquiries can be directed to Sandee Sangha.



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11. Orange Shirts (Sandee Sangha)

Sydney Doucet was thanked for her collaboration with Gordon Dyck, the artist who created the indigenous design for the school orange t-shirts. Over 200 orders were placed and over \$600 were raised for orangeshirtday.org. Thank you.

12. NVPAC Update (Jacquie Kydd)

NVPAC acts as a volunteer liaison between PACs, parents and the School District and represents the parent perspective with respect to broader educational matters at the district level. The next NVPAC event is on IEP's – What you Need to Know by Suzanne Perreault and will take place on Wednesday, October 6 at 7pm on Zoom. Registration is required and the link can be located within the NVPAC newsletter or via the ULE PAC Parent Group. Any questions relating to NVPAC can be directed to Jacquie Kydd at jkydd@northvanpac.org.

A question was raised as to the position of NVPAC with regards to masks for children in K to Grade 3. The NVPAC has recently recommended to the North Vancouver School Board that masks be worn by all students. A decision will be made shortly.

13. Volunteers (Sandee Sangha)

The PAC Executive is looking for volunteers this year for several events, including Drive In Movie and Carnival. Anyone interested is asked to contact Sandee Sangha.

14. Fundraising (Sandee Sangha)

The following fundraising events have been confirmed for this term:

- i. Samosa Fundraiser: Oct 15 to 31.
- ii. Poinsettia Fundraiser: November
- iii. Purdy's: November 19 to 28

15. New Business (All)

- i. Comfort Kits are required for all students and parents are reminded to send these to school as soon as possible. Additional items such as foil blankets or rain poncho can be included. Parents can contact their teacher(s) for additional information and to let them know if they will be sending any additional items to kits that have already been returned.
- ii. Outdoor School – It was confirmed that Grade 4 and 5 students will go for a day trip to Outdoor School this Fall. The current plan for the Grade 6 program to go ahead in the Spring. Details will be confirmed closer to the dates.
- iii. Drainage at back of school – It was noted that the school playground drainage is inadequate at the back of the school. Randy informed the parents that this expense was de-prioritized a few years ago but he will follow up with the District again.
- iv. Student isolation after International Travel – Randy will confirm if 12 year old students who are double vaccinated are required to self isolate should they travel Internationally during the school term.

The meeting was adjourned at 8.44pm.

Next PAC Meeting will take place on November 15, 2021



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APPENDIX

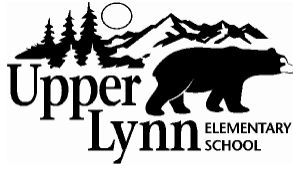
Income Statement for the Year 2020/2021

Income		\$
Gaming Grant		9,860
Interest Income		554
Donations		1,097
Silent Auction		19,224
Fundraisers		12,366
Tech Fund Donations		1,330
Total Income		44,431
Expenses		\$
Admin Expenses		1,384
Classroom Expenses		21,410
PAC Project/Expenses		6,182
Total Expenses		28,976
Surplus (Income minus Expenses)		15,455

- Fiscal year end 31 August
- YTD figures were presented at AGM
- Full year figures not much different
 - Year end expense claims
- Condensed statements presented
 - Full statements are available

Balance Sheet at Year End – 31 Aug 2021

Assets		\$
Blueshore - Chequing Account		45,738
Blueshore - Gaming Account		6,883
NVSD#44 - Donation Acct.		13,630
Prepaid Expenses (Carnival & Movie Night)		6,338
Total Assets		72,590
Liabilities		\$
Grade 7 Account		165
Hot Lunch Payable (3 families not located)		757
Total Liabilities		922
Accumulated Funds (Assets minus Liabilities)		71,668

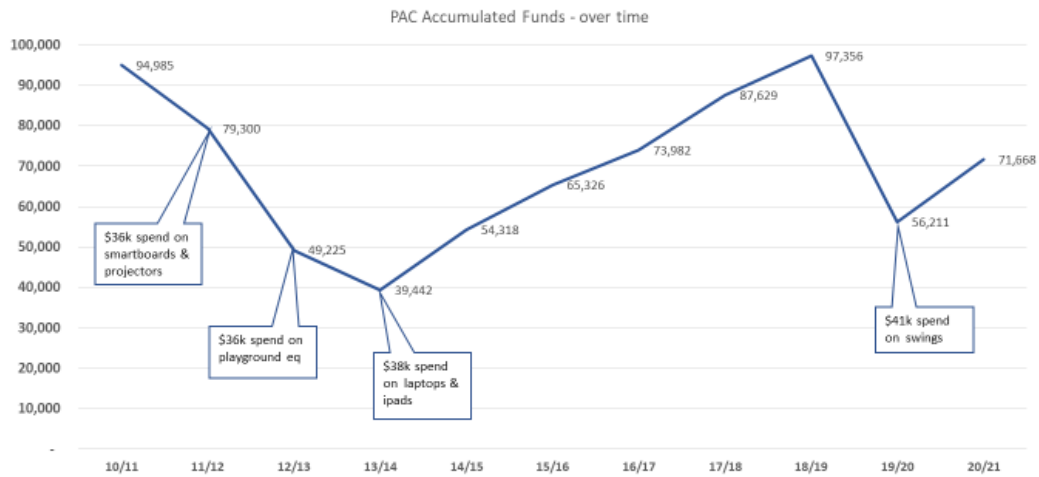


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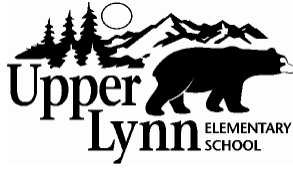
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Accumulated Funds – over time



Budget 2021/22 - Income

INCOME	2021-2022 Budget
Bank Interest Income	\$450
Family Photo	\$800
Card Project	\$1,500
Grants	\$9,500
Hot Lunch Program	\$12,000
Drive In (BREAKEVEN)	\$0
After school Programs	\$2,000
DPAC speakers grant	\$0
Carnival	\$10,000
Halloween Dance	\$0
Pink shirt day (to Pinkshirt.ca)	\$0
Talent show (BREAKEVEN)	\$0
Fundraiser	\$5,000
Band Fundraiser (to NVSD Band and Strings)	\$0
Technology Contribution	\$5,000
Donations	
PST Refund	\$300
TOTAL	\$46,550



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Budget 2021/22 – Expenses cont.

EXPENSES	2021-2022	
PAC PROJECTS/EXPENSES	Earthquake Supplies	\$500.0
	PAC Event Expenses	\$200.0
	Grade 7 Clothing Drive Matching	\$1,000.0
	Argyle fund	\$0.0
	Safety patrol	\$650.0
	Speakers Program	\$6,000.0
	Fun Day	\$900.0
	Staff Luncheon	\$500.0
	Total PAC PROJECTS/EXPENSES	\$9,750