



Upper Lynn PAC

Upper Lynn Parent Advisory Council General Meeting – September 23, 2015 Meeting called to order @ 7:05 p.m.

PAC Executive in Attendance: Jenny Gill, Christie Owen, Megan Ezart, Jan Morcombe, Danae Gale, Mary Ann Bell, Tony Haller, Caroline Chambers, Christa Scott, Karen Iacoviello

Regrets:

- **School Administration in Attendance:** Joan Martins, Ilona Wardas
- **Call to Order:** – Jenny Gill @ 7:05 pm
- **Review and Approve Meeting Minutes:**
- **Review and Adoption of Agenda:** Motion to adopt agenda made by Tanya Mealing.
- **Welcome and Introductions** – All parents welcomed to the meeting and each member of the PAC Executive gave a brief introduction.

1. Special Events – Halloween Party

- Lots of volunteers needed for set up and take down. Looking for two volunteers from each class
- Doodle poll to be created for volunteer sign up and will go live nearer the time
- Extra help needed for the planning committee (4 at present). Noted that the party changes/evolves each year. Committee members will come up with new ideas and review the previous year.
- Tickets will be available soon via the MunchaLunch system.

2. Message from School Administration by Joan Martin and Ilona Wardas:

- Acknowledged and thanked the First Nations peoples and land on which the school sits and where we live and learn.
- Joan introduced the Ilona Wardas, new Vice Principal
- Noted a new admin system has been introduced and there will be a few teething problems as staff become familiar with the new software.

- Joan advised that she is currently the only member of staff able to edit the school website which is why there have been some delays in updating information to the current school year.
- The new code of conduct is printed in the school planners. Named “The Code of the Bear”. Encapsulated by the headings Safe, Respectful and Responsible.
- Issuing of official homework is under review. Theory is that if students are not allocated homework they will take more responsibility for their learning outside of the classroom and become more self-motivated.
- Comfort kit audit will be done shortly to ensure all kits are in place in each classroom.
- Basketball is to be run for Grade 7s – Grade 6 students will be invited to join if numbers fall short. Mr Backie is coaching and will publicize the schedule asap. Tanya Mealing will co-ordinate parent help if needed. Argyle students will referee for a fee – asked if the PAC can cover this cost as not budgeted for. Agreed to consider the request on the receipt of estimated amount.
- No sponsor in place for Cross Country but noted that the logistics of travelling to Deep Cove in time for the meetings would realistically prevent participation.
- Third annual Orange Shirt Day – Every Child Matters will be on 30th September. First time this event acknowledged in North Vancouver. Grades 1 – 4 will learn via discussions on family and community. Grades 5 – 7 will cover government history and the residential school system.
- The question of running other cultural days was raised. Nothing planned but it is certainly a possibility. Suggested that different cultures could be highlighted by displays in the glass cabinet in school entrance hall.
- Start of year forms should be available on-line in September 2016.
- School population at the start of this school year sitting at 471.
- Noted that the School Planning Council has been disbanded. There is a rumour that it will be replaced but there is no official notification.
- There was a lengthy discussion on the new practice of lining up to come in to school at lunchtime. Although several parents raised concerns, the reasons and background for the decision were explained and admin confirmed they are happy that it is working well.

3. **Communications and Website**

- Danae outlined the various methods of communication used by the PAC. Emails will come to parents via class reps, information is available on the PAC website and Facebook page. The PAC noticeboard and school newsletters are also useful ways of keeping up to date

4. **After School Program**

- Mindfulness and Meditation starting 6th October.
- Acting class for Grades 1 – 3 running from 20th October for 9 weeks. Class for older students will follow next year.
- The introduction of a Chess club and a Bike club was discussed.

5. **Volunteers**

- Only Division 1 is without a class rep. A Class Rep meeting will be held shortly to explain the roles and responsibilities. Reps will receive contact paperwork to allow the creation of distribution lists.
- Angie Thitchener explained the Fruit and Veg Program. Anyone interested in volunteering was asked to complete a sign-up sheet.
- Talent Show was briefly outlined. Auditions are held after Spring break and the show takes place in May. Any talent is considered. Lots of volunteers are required.
- It was noted that Upper Lynn has the highest parent volunteer participation amongst local schools
- Parents were advised that general volunteer descriptions are available on the PAC website.
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6. **Treasurer's Report**

- Karen gave an overview of last year. Noted that the fundraising amount was higher than the budget amount due mainly to the success of Carnival and the Hot Lunch Program.
- Noted that major purchases are made for the school every 2 or 3 years. The idea of a parent survey to canvas opinions for future purchases was mentioned.
- Noted that Grade 7s fundraise and spend from their own account which is administered by the PAC.

7. **Hot Lunch Program**

- Leslie outlined the program including the MunchaLunch ordering/payment system and the vendors taking part.
- Runs every Friday. Leaders are in place for each vendor however additional volunteers are needed. Volunteer sign up is also via MunchaLunch.
- Noted that orders will be cancelled if payment deadline is not met.
- Parents were advised that if they do not receive a confirmation email on the day before the Hot Lunch, their order has not gone through. Orders can always be checked on-line if parents are in any doubt.

- There was a discussion on the hot lunch bursary and other areas for donation. Leslie to follow up on the “Donation” option on the MunchaLunch system.

8. Any Other Business

- Jan Morcombe was officially voted in as PAC Secretary.
- Tanya Mealing polled the meeting for views on a possible Parent Social for Argyle feeder schools to be run as a fundraiser.
- Upper Lynn Parent Social discussed – Burger and Beer at Seymour’s pub. Date to be confirmed.
- There was a detailed discussion on the Entrepreneurs’ Fair including suggested location, time, date and format. Agreed that there should be a meeting in the near future specifically to discuss the idea in further detail and perhaps form a working party to take the idea forward.
- Saleema Noon booked to speak on 26th November

9. Date of Next Meeting

- Wednesday 21st October at 7pm

Meeting adjourned @ 8:40 p.m.