



Upper Lynn PAC

Upper Lynn Parent Advisory Council

General Meeting – May 28, 2015

Meeting called to order @ 7:04 p.m.

PAC Executive in Attendance: Michelle Potts, Danae Gale, Leslie Jaremchuk,; Tricia Eidnani, Karen Simpson, Kari Shepard, Karen Iacoviello, Sarah Wildman, Cathryn Bingham, Jenny Gill

Regrets: Kristy Gill

- **School Administration in Attendance:** Joan Martins, Johnneen Harris
- **Call to Order:** – Jenny Gill @ 7:04 pm
- **Review and Approve Meeting Minutes:** Approve meeting minutes dated April 23, 2015 motion made by Tricia Eidnani and seconded by Sarah Wildman
- **Review and Adoption of Agenda:** Motion to adopt agenda made by Sarah Wildman and seconded by Tricia Eidnani

1. **Message from School Administration by Joan Martins:**

Staffing and Organization

- There are 19 divisions and 460 students registered for the 2015 – 2016 year.

Placement Requests

- The class placement requests are due at the end of next week. The form is in the May Newsletter.

Staff Changes for 2015-2016

- New school psychologists
- EA's will be leaving the staff and are not being replaced
- Two teachers leaving
- Three teachers retiring
- Admin assistant Karen Canon is leaving to Queensbury

- Johneen Harris transferred to Boundary Elementary
- New vice principal
- PAC members leaving Jenny Gill, Kristy Gill, Karen Simpson, Kari Shepard, Tricia Eidnani, Cathryn Bingham, Sarah Wildman

Staff Luncheon

Thank you for the staff luncheon from Charlene Wilson.

2. Year End Financial Report and Treasurer's Report

- Karen Iacoviello went over the financials.
- Karen Iacoviello went over the 2015/2016 budget
- All in favour of the 2015/2016 budget – all in favour. Motion passed.

3. 2015 – 2016 PAC Executive

Co-Chairs – Megan McKay and Christie Owen

Past Chair – Jenny Gill

Treasurer – Karen Iacoviello

Secretary – Michelle Potts

Website and Communications – Danae Gale

Social Event Co-Cordinator – Carrie Finlay

DPAC – Tony Haller

Volunteer Coordinator – Mary Ann Bell

After School Programs – Caroline Chambers and Krista Scott

Hot Lunch Program – Leslie Jaremchuk

4. Discuss other positions to fill

- PAC Board (Emma Johnson)
- Buying concession and coordinating concession – Heather MacDonald
- Concession coordinator – Sandra S_____
- Staff Luncheon – Mary Ann Bell
- Family photos – Nicole Pointon
- Earthquake Committee –

- General Volunteer
- Carnival Committee – Christy Judd and Michelle Potts
- Safety Patrol Coordinator – not filled
- Baskets for carnival coordinator – Heather MacDonald
- Speakers – Karen Simpson and Leah Muleda
- Halloween Event – coordinating the volunteers – Beth Savage and Tanya Haller
- Card Project – next year doing Christmas Cards – Leah Muleda
- Hot lunch team lunch – Booster Juice – 6 days for the entire year 11:45 – 12:45 (Amanda Procter) rinsing cups is Christy Judd.
- Fruit and Veg – Angie Thitchener
- School Supplies Edupac – Sarah Wildman and Kari Shepard?
- Class Rep – Cathryn Bingham

Meeting adjourned @ 7:40 p.m.