



**Upper Lynn PAC Meeting
Minutes
January 29, 2024**

1. Attendance

Executive Committee and Committee members in attendance:

Executive Committee Member	Committee Member
Emma Milley Jordan Willms Jaco Wessels Norina Lew Warren Beil Allie Rzen	Heather Beil Holly Isley Lucy Wells

Other attendance:

Members:	Other:
Amy Johnstone Carine Lau Christie Owen Veronica Bartlett Carolyn Cox Susan Farrell	Tim Macleod Lise Grendel Tiffany; Mikayla (students)

2. Call to Order

The meeting of the Upper Lynn Elementary PAC (the "Meeting") was called to order at 7:02 pm. Special welcome from Jordan to Tiffany and Mikayla, students who were attending the Meeting on behalf of the ULE Student Council.

3. Land Acknowledgement

Jordan acknowledged and thanked the Coast Salish people whose traditional territory we reside on.

4. Agenda

The attendees reviewed and adopted the agenda for the meeting.

5. Message from ULE Admin

Tim and Lisa presented the message from admin. Initial thanks to the PAC for efforts to support the school, including the hot lunch program and for the after-school programs and spirit wear.

Mr. Macleod advised that a presentation group was in the school doing presentations to the classes regarding Black Lives Matter. School spirit wear has arrived, and the jerseys have arrived for use.

Mr. MacLeod thanked some of the parents for the snow patrol.

Mr. MacLeod then explained:

- the use of a new form of report card, as well as the school's code of conduct will be updated.
- an overview of the athletics program including triple ball.
- upcoming student presentations, and apology for changing the dates. Performances for the school, and drumming group coming in and as well the Argyle choir is attending and then an emergency preparedness presentation.
- NV School district for coding for kids and select classes get to do coding.
- Members of the Wolfpack hockey team were coming on Wednesday to meet with the kids. Half of the proceeds of the upcoming hockey game will come back to ULE.
- February pro-d and family day long weekend, including pink shirt day.
- Families in grade 5, late French immersion, so names will be due soon. Band registration is ongoing currently. As well as Long and McQuade coming in to demonstrate instruments for the school.
- Grade 7 is on their way to high school; they are meeting with Argyle and meeting with the counsellor and the VP and learn about high school and getting prepared.

Finally, Mr. MacLeod explained that some grade 3 students with good fundraising ideas, bake sale, asking people in neighborhood for donation and taking jars around school for donations.

6. Financials/Budget

Mr. Wessels then presented information on the financials and the budget. Notes that profit of just over \$2K from the parents social. Mr. Wessels advised the income coming from after school programs, with Story Institute and explains background of the program. A review of the various fundraisers and income from them was presented. Mr. Wessels then offered some background information on the fundraisers. A brief discussion occurred in respect of the "Holiday Minis" which was the holiday family photos that people purchased.

A question was asked regarding Cobbs. The question was answered to explain the receipt of the amounts from this fundraising program. A discussion ensued about Cobbs and the participating locations. A further question was asked about doing more fund raisers involving the family photos. The question was answered, and a brief discussion ensued.

Mr. Wessels noted that the hot lunch income is not presented as still processing vendor receipts to determine final numbers for fall program. Additional expenses were reviewed.

Mr. Wessels then moved to review the PAC's balance sheet.

No further questions were put forward about the information presented.

Mr. Wessels further noted that any questions should be sent to the PAC finance team.

7. Fundraising

Ms. Wells then provided information for fundraising information. She thanked all parents behind the scenes for assisting in putting on the fundraisers. Upcoming this term, the card project. Looking into tickets for a Canadians baseball game and other fundraisers.

8. Afterschool Programs

Ms. Isley presented information and an update on the multisport program going on Fridays and acting classes (which have brought in a profit). The goal is long term profit, but also want to ensure the cost is not prohibitive to families. The yoga program was noted as well. Plans to get a chess club going, and fresh air learning as a possibility in the spring. Endless Biking is hoping to start up after spring break.

9. DPAC

Ms. Rzen noted the DPAC meeting is on Wednesday, and that the agenda includes budget and next year school year's calendar. Ms. Rzen advised that everyone can attend, and the superintendent will be present. The meetings are virtual.

10. Input from Students

Mikayla and Tiffany were attending the meeting to present points of view and comments from the Student Council and on behalf of the students. Ms. Milley noted that the PAC would like to hear their voice and seek input on behalf of the students.

Tiffany explains what she loves about ULE is the extracurricular and exercise is fun. She appreciates the forest and nice teachers and good community. Tiffany then continued by presenting three things the counsel has suggested: (1) a lot of kids would like some swings in the intermediate area, and cannot use Kindi area, (2) treasurer suggested planting more trees, and (3) a lot of people that happy about a vending machine. Lisa asked what would be in it? Tiffany explains snacks and the money from the vending machine could go to ULE for additional funds. Mr. McLeod explained that the vending machines were removed due to unhealthy options available. Discussion ensues with Mr. McLeod explaining about the vending machines.

Mikayla explained likes that she likes the classrooms and size and the whiteboards, the field is really big. Playing outside if a net was available on the soccer posts. Pencil sharpeners in all the classroom. Discussion ensues about pencil sharpeners.

Ms. Milley initiated a discussion about the use of the nets. Mr. McLeod explains can look at it. Allie suggests portable nets. Mikalya also explained some additional equipment that can be used outside during recess and lunch. A comment was offered from the floor of the Meeting that there

was a deed a program for signing in and signing out for equipment. Tiffany noted that if everyone knows its common sense and or email to parents that might make it accountability.

Discussion ensued for sign out for equipment. Ms. Milley requested that Tiffany and Mikalya make a list of items for outside. Continued discussion for outdoor play equipment. With the comment being deflected back to staff, and issues of how the equipment is being stored and how it is being signed out. Including possibility for a line item at the PAC so the equipment is refreshed, so it is revisited. Continued discussion for budgeting for additional items for outdoor play.

Ms. Milley thanked the students for participation.

Tiffany then asked if she could present an idea that she had forgotten about, which was having a science fair. Tiffany continues that a per-grade science fair would be a welcome idea for the school.

11. Black History Month

Ms. Milley then advised that a presentation happened in the school during the day with Giselle Clarke-Trenaman. Ms. Milley further explained that have regular meetings with principals of other schools, and that the ULE experience has acted as pilot project.

Ms. Milley then explained the composition of the Black History Month committee and the upcoming programs that will happen. Ms. Milley offered further advice to the Meeting about additional ideas.

12. Traffic and Safety

An update was provided to the Meeting about meetings that had occurred with the DNV, and ICBC. A walk around the school had been completed to facilitate a discussion on school safety concerns. Further information would be in the upcoming school newsletter and reflectors for the students would soon be available as well.

Then bike and walk to school program which is the first week of June. Get teachers involved and that Ms. Chambers assists on the inside of the school.

A request was put forward for the PAC to approve the purchase of additional cones for the traffic areas in front of the school. Mr. Wessels confirmed that the cones should be purchased as a provision had been made in the budget for this.

13. Upcoming Events

Ms. Milley provided information to the Meeting for upcoming events, with a focus on the pink shirt day.

A question was asked about whether the “staying home alone” course for older children would be offered? Mr. Wessels answered the question to explain that course was combined with the first aid course that is available to Grade 6 students.

Mr. Wessels then provided some background on the ULE silent auction. Mr. Wessels put it to the Meeting that new volunteers were needed for the event.

A discussion ensued regarding “raffle baskets”.

Ms. Beil made the note that the silent auction is the second biggest fund raiser for the school. Further discussion ensued regarding the silent auction.

14. Changes in PAC Leaders

Ms. Milley explained the upcoming changes to the PAC Executive with Messrs. Willms and Beil, and Mesdames Milley, Beil and Rzen leaving. A discussion ensued in this regard.

15. New Business

There was no new business brought before the Meeting.

The Meeting terminated at 7:59 p.m.